



# RENTAL RULES

The York Federation of Students (YFS) offers free usage of our machines based on availability, to all ratified YFS clubs throughout the year for events and/ or tabling.

## STUDENT GROUP RESPONSIBILITIES

Student groups are responsible for returning the machines in the same condition in which it was received. It must be cleaned, and returned to the YFS office at room 336 First Student Centre. Students must be respectful of the equipment and treat it with care. If the machine is damaged from obvious misuse, the student group risks losing booking privileges.

## FOR ALL ITEMS

- Each item may only be rented once per day, between 10:30am and 4:30pm.
- First come, first served basis.
- Refundable deposit due before/at the time of picking up rental.
- If during your time with the YFS equipment, any damages occur, please accurately report all damages to [clubs@yfs.ca](mailto:clubs@yfs.ca).
- If damage occurs on equipment while in your clubs' care and it is not reported, your club will be held accountable.

## IN CASE OF DAMAGE

- If during your time with the YFS equipment, any damages occur, please accurately report all damages to [clubs@yfs.ca](mailto:clubs@yfs.ca).
- If damage occurs on equipment while in your clubs' care and it is not reported, your club will be held accountable.
- If severe damage occurs, your club will not receive the deposit back.
- If minor damage occurs, your club will be required to write a cheque for 60% of the total deposit amount.
- If machine is not cleaned properly, your club will be required to write a cheque for 20% of the total deposit amount.

## DEPOSIT AMOUNTS

<b>Consession machines</b>	<b>\$500</b>
<b>Consoles</b>	<b>\$100</b>
<b>Event tents</b>	<b>\$100</b>
<b>Megaphones</b>	<b>\$40</b>
<b>Webcams</b>	<b>\$40</b>
<b>Speakers &amp; Mic</b>	<b>\$40</b>
<b>Board games</b>	<b>\$20</b>
<b>Coolers</b>	<b>\$20</b>